

**DECOY COMMUNITY PRIMARY SCHOOL BOARD OF GOVERNORS**

COMMITTEE

**Full Governing Body**

DATE

**29 April 2024**

<b>GOVERNOR ATTENDANCE</b>										
	<b>Type</b>	<b>End of Term</b>	<b>09/10/23</b>	<b>11/12/3</b>	<b>05/02/24</b>	<b>18/03/24</b>	<b>29/04/24</b>	<b>20/05/24</b>	<b>01/07/24</b>	<b>Date Resigned</b>
SALLY HERBERT	<b>Headteacher</b>	<b>Ex-officio</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
PAUL EVMY	<b>LA</b>	<b>09/10/2026</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
SIMON BARNES	<b>Co-opted</b>	<b>09/10/2026</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
BEN TWITTEY	<b>Co-opted</b>	<b>06/02/2027</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
SANDRA CARTWRIGHT	<b>Co-opted</b>	<b>10/10/2025</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
SCOTT PARNELL	<b>Staff</b>	<b>09/10/2026</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
GILL QUANTRELL	<b>Co-opted</b>	<b>04/02/2028</b>	<b>P</b>		<b>P</b>	<b>S</b>	<b>P</b>			
VACANT	<b>Co-opted</b>									
KATE EAMES	<b>Co-opted</b>	<b>04/10/2024</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>S</b>	<b>P</b>			
ALEXA GAINSBURY	<b>Co-opted</b>	<b>30/01/2026</b>	<b>P</b>	<b>P</b>	<b>S</b>	<b>P</b>	<b>P</b>			
ANDREW MCKENZIE	<b>Parent</b>	<b>23/09/2025</b>	<b>S</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
NIKI WARNER	<b>Parent</b>	<b>22/05/2026</b>	<b>SP</b>	<b>S</b>	<b>P</b>	<b>S</b>	<b>P</b>			
HELEN MURDOCH	<b>Parent</b>	<b>22/05/2026</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
JAMES OSBEN	<b>Parent</b>	<b>09/10/2027</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>			
KATE OCHILTREE	<b>Parent</b>	<b>09/10/2027</b>	<b>P</b>	<b>S</b>	<b>P</b>	<b>S</b>	<b>S</b>			

RUTH SHOARE	Parent	06/12/2024								15/09/2023
GILL QUANTRELL	Co-opted	08/12/2023	P							08/12/2023

**P** – Present                      **S** – Sanctioned  
**Z** – Zoom attendance          **A** – Absent                      **L** – Late arrival

Chaired by	<b>Ben Twitney</b>	Clerked by	<b>Pete Osborne</b>
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**Agenda:**

- FGB 63/2324 To record those who are present, accept any apologies and welcome any visitors
- FGB 64/2324 Declaration of interests
- FGB 65/2324 Division of Agenda
- FGB 66/2324 To agree the Minutes of the last meetings and to discuss any matters arising from the minutes and not on this agenda
- FGB 67/2324 Urgent business brought forward at the discretion of the Chair
- FGB 68/2324 Finance
- FGB 61/2324 Matters for the next agenda
- FGB 62/2324 Date of next meeting

**ACTIONS TO BE TAKEN**

ITEM		BY WHOM	BY WHEN
66/2324	Minutes to website	Clerk	asap

FGB 63/2223	To record those who were present, accept apologies and sanction absences where appropriate and welcome any visitors	The meeting commenced at <b>1832</b>  In attendance: Hayley Back (Item 68)  Apologies: Kate Ochiltree and sanctioned.  The quorum for this meeting is 7 governors.	
FGB 64/2324	Declaration of interests. Governors were invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting		<b>None</b>
FGB 65/2324	Division of Agenda	Consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information (Part 2 Matters)	<b>None</b>
FGB 66/2324	Minutes of the last meeting and to discuss any matters arising from the minutes and not on this agenda	The minutes of the meeting held on 18 March 2024 were agreed and signed. Copy to Headteacher and to be placed on website.	<b>Clerk to place on website</b>
FGB 67/2324	Urgent business brought forward at the discretion of the Chair	<b>Nursery.</b> Sally advised that a local nursery is closing and we have received some applications from parents involved.	
FGB 68/2324	Finance	Budget for FY 2024/2025	

	<p>We overspent £9853 in the last financial year and are expecting to overspend a further £40767 for 24- 25 totaling £50,620. This of course then has a knock-on effect.</p> <p>The Finance Officer has spoken to the Schools Support Panel (SSP) formerly FIPS and suggested that because funding had not been transferred over from BASC before the end of the last FY and therefore we do not need to carry out an in year deficit report for 23/24. If the school receives extra funding for a number of SEND pupils then we would not have to lose staff and then re-recruit.</p> <p><b>A governor asked if the union claim for LG employees had been included in the budget. Sally advised that 3.5% had been included as advised by the Finance Officer A governor suggested that the percentage should be higher and governors agreed to leave the percentage at 3.5.</b></p> <p><b>A further question was asked regarding the pay claim and the fact that inflation is predicted to fall and 3.5% may not look so bad. Hayley said that to increase the percentage to 4.5% would be an extra £7000+ on the budget.</b></p> <p><b>A further question was asked, if we retain the current percentage what would happen if the pay award comes in at a higher rate. This would add to our deficit and would be added on to our deficit budget recovery plan. Additionally, if we ignore the Finance Officer’s advice we might not be looked at so favourably by DCC when we produce our recovery plan.</b></p> <p><b>Simin Barnes suggested that in view of the comments made we should adopt the budget as presented. The budget was agreed to be presented</b></p>	<p><b>Hayley Back/Sally Herbert</b></p>
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		<p><b>to DCC by 1 May 2024.</b></p> <p>The BM Committee meeting on 22 April 2024 agreed the following changes for the BASC:</p> <p>BASC costs currently are:</p> <ul style="list-style-type: none"> <li>• Breakfast Club £4.00 – charges to remain the same.</li> <li>• After School Club up to 17.00 hrs. charged at £6.00 – we would like to increase to £7.00 from September 24.</li> <li>• After School Club up to 18.00 hrs. charged at £8.00 – we would like to increase to £9.00 from September 24.</li> </ul>	
FGB 61/2324	Matters for the next agenda	<p>The following matters were agreed for the next agenda which will be face-to-face:</p> <p>Staff Presentation – Computing</p> <p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>• Feedback on the budget</li> </ul> <p><b>Strategy:</b></p> <ul style="list-style-type: none"> <li>• Monitor progress against the SIP, including the governing board section (self-audit and evidence of governor impact)</li> </ul> <p><b>Housekeeping:</b></p> <ul style="list-style-type: none"> <li>• Agree dates for FGB and committee meetings for the coming academic year</li> </ul>	
FGB 62/2324	Date of next meeting	<b>Monday 20 May 2024 at 1830</b>	

The meeting closed at **1902**

**Signed as a true record**

FGB 29 April 2024

Signed <b>B Twitney</b>	Date: <b>20 May 2024</b>
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### **Primary Partnership Project**

The primary schools involved are:

1. Abbotskerswell Primary School
2. The Grove School (Totnes)
3. Kingskerswell C of E Primary School
4. Denbury Primary School\*
5. Bishopsteignton Primary School
6. Bradley Barton Primary School\*
7. Decoy Community Primary School\*
8. Canada Hill Primary School\*
9. Chudleigh C of E Primary School\*
10. Highweek Primary School
11. Haytor View School.