

DECOY COMMUNITY PRIMARY SCHOOL BOARD OF GOVERNORS

COMMITTEE

Full Governing Body

DATE

5 February 2024

GOVERNOR ATTENDANCE									
	Type	End of Term	09/10/23	11/12/3	05/02/24	18/03/24	20/05/24	01/07/24	Date Resigned
SALLY HERBERT	Headteacher	Ex-officio	P	P	P				
PAUL EVMY	LA	09/10/2026	P	P	P				
SIMON BARNES	Co-opted	09/10/2026	P	P	P				
BEN TWITTEY	Co-opted	06/02/2027	P	P	P				
SANDRA CARTWRIGHT	Co-opted	10/10/2025	P	P	P				
SCOTT PARNELL	Staff	09/10/2026	P	P	P				
GILL QUANTRELL	Co-opted	04/02/2028	P		P				
VACANT	Co-opted								
KATE EAMES	Co-opted	04/10/2024	P	P	P				
ALEXA GAINSBURY	Co-opted	30/01/2026	P	P	S				
ANDREW MCKENZIE	Parent	23/09/2025	S	P	P				
NIKI WARNER	Parent	22/05/2026	SP	S	P				
HELEN MURDOCH	Parent	22/05/2026	P	P	P				
JAMES OSBEN	Parent	09/10/2027	P	P	P				
KATE OCHILTREE	Parent	09/10/2027	P	S	P				
RUTH SHOARE	Parent	06/12/2024							15/09/2023

GILL QUANTRELL	Co-opted	08/12/2023	P						08/12/2023
----------------	----------	------------	---	--	--	--	--	--	------------

P – Present **S** – Sanctioned
Z – Zoom attendance **A** – Absent **L** – Late arrival

Chaired by	Ben Twitney	Clerked by	Pete Osborne
------------	--------------------	------------	---------------------

Agenda:

- FGB 32/2324 To record those who are present, accept any apologies and welcome any visitors
- FGB 33/2324 Declaration of interests
- FGB 34/2324 Division of Agenda
- FGB 35/2324 To agree the Minutes of the last meetings and to discuss any matters arising from the minutes and not on this agenda
- FGB 36/2324 Urgent business brought forward at the discretion of the Chair
- FGB 37/2324 Staff Presentation
- FGB 38/2324 Headteacher’s Report
- FGB 39/2324 Finance
- FGB 40/2324 Personnel
- FGB 41/2324 Primary Partnership
- FGB 42/2324 Governance
- FGB 43/2324 Committees
- FGB 44/2324 Policies
- FGB 45/2324 Information provided by the Clerk
- FGB 46/2324 Matters for the next agenda
- FGB 47/2324 Date of next meeting

ACTIONS TO BE TAKEN

ITEM		BY WHOM	BY WHEN
32/2324	Notify DCC and amend GIAS for the new governor	Clerk	asap

32/2324	Amend Committee lists	Clerk	asap
35/2324	Minutes to website	Clerk	asap
39a/2324	Notify Governors and ensure agenda is produced for the additional FGB Meeting on Monday 29 April 2024 at 6.30 p.m. on Zoom to agree the budget.	Clerk	asap
39b/2324	Add SFVS to the next meeting of the BM Committee	Clerk	01/04/2024

FGB 32/2223	To record those who were present, accept apologies and sanction absences where appropriate and welcome any visitors	<p>The meeting commenced at</p> <p>In attendance: None</p> <p>Apologies: Lex Gainsbury and sanctioned.</p> <p>The quorum for this meeting is 7 governors.</p> <p>To welcome and appoint a new Co-opted Governor. Gill Quantrell was appointed as a co-opted governor to the LW Committee. Clerk to notify DCC and amend GIAS</p> <p>James Osben was appointed to the LW Committee and Kate Ochiltree to the BM Committee</p>	<p>Clerk</p> <p>Clerk</p>
FGB 33/2324	Declaration of interests. Governors were invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting		None
FGB 34/2324	Division of Agenda	Consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information (Part 2 Matters)	None

FGB 35/2324	Minutes of the last meeting and to discuss any matters arising from the minutes and not on this agenda	The minutes of the meeting held on 11 December 2023 were agreed and signed. Copy to Headteacher and to be placed on website.	Clerk to place on website																				
FGB 36/2324	Urgent business brought forward at the discretion of the Chair	None																					
FGB 37/2324	Staff Presentation	No presentation for this meeting																					
FGB 38/2324	Headteacher's Report	<p>The report had been circulated prior to the meeting and Sally outlined the main elements.</p> <p>1. School Demographics</p> <p>Changes over the academic year (including nursery):</p> <table border="1" data-bbox="770 959 1776 1182"> <thead> <tr> <th></th> <th>October '23</th> <th>December '23</th> <th>February '24</th> </tr> </thead> <tbody> <tr> <td>No. of pupils</td> <td>408</td> <td>416</td> <td>427</td> </tr> <tr> <td>% SEN</td> <td>21.1</td> <td>21.2</td> <td>20.8</td> </tr> <tr> <td>No. of EHCPs</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>% FSM</td> <td>17.6</td> <td>17.9</td> <td>18.8</td> </tr> </tbody> </table> <p>There are EHCP assessments in process (Y1, Y4, Y5), two of these receive considerable 1:1 support in the classroom for learning and behaviour. One receives full time 1:1 support including lunchtimes, the</p>		October '23	December '23	February '24	No. of pupils	408	416	427	% SEN	21.1	21.2	20.8	No. of EHCPs	8	9	10	% FSM	17.6	17.9	18.8	
	October '23	December '23	February '24																				
No. of pupils	408	416	427																				
% SEN	21.1	21.2	20.8																				
No. of EHCPs	8	9	10																				
% FSM	17.6	17.9	18.8																				

second has 50% of the school week with 1:1 support and 50% 1:2 support .

We are expecting 3, possibly 4, high needs pupils to join our nursery later this term or for the summer term. These children are likely to join our Reception cohort in September 2024. The local authority complex needs team has been supporting 3 of these families and the current placements are in the process of applying for EHCPs for them. The needs will require additional funding for staffing. We are in the process of making applications for EYFS inclusion funding to help cover some of the costs to ensure adequate provision for these pupils.

2. Attendance

Meeting held with attendance officer to review data. Attendance (School data includes Year 1 – Year 6 from September 2023)

	October '23	December '23	January '24
Overall Absence %	5.7	5.3	5.3
Authorised %	4.8	4.3	4.7
Unauthorised %	0.9	1	0.7
Persistent %	18.8	13.8	14.2

Percentage of pupils below 95%, 90% and 85% attendance (Y1-Y6)

	01.09.23 – 28.11.23	01.09.23 – 26.01.24

	No. of pupils	% of school	No. of pupils	% of school
Below 95% (incl. 90/85%)	127	38	113	34
Below 90% (incl. 85%)	45	13.5	47	14
Below 85%	18	5.4	21	6.3
	1 day = 2%		1 day = 1.2%	

3. Assessment

Current attainment by key Groups - All Pupils Autumn 2023

	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
	% of Pupils expected or higher	% of Pupils expected or higher	% of Pupils expected or higher	% of Pupils expected or higher	% of Pupils expected or higher	% of Pupils expected or higher	% of Pupils expected or higher
Reading		68%	53%	55%	62%	75%	77%
Writing		31%	51%	38%	55%	52%	63%
Maths	73%	73%	66%	65%	60%	53%	64%

4. Curriculum developments

English:

- We had our RWI Phonics consultation day on 5th January 2024..
- On 17th January, we had a phonics audit through the English Hub.
- Year 1 and Year 5 have been trialling a new writing scheme, which is going to be rolled out to all other year groups later this term. There have been positive outcomes for writing within Year 1 from the start...
- Reading areas have been developed in all classrooms and children are encouraged to read a wider range of books.

Maths

- Stephanie Burke delivered a 1.5hr staff meeting for Nursery, Reception and Year 1 staff (teachers and teaching assistants) focused on teaching number fluency in EYFS.
- Year 4 Multiplication Check (June 2024). Mid-year practice tests are looking positive for good outcomes when the children do the checks in June. tests, which have been carried out online through our Times Table Rock Stars subscription compare results with other Y4 users of the programme:

	November 2023	January 2024
% Decoy children scoring 25/25	17.8	
% local schools scoring 25/25	6.3	
% national schools scoring 25/25	6	
Decoy average score	15.3/25	18.9/25
Local schools average score	13.2/25	
National average score	13.3/25	

Physical Education

- We have just launched a new PE programme – Jasmine Real PE. This programme focuses on developing skills rather than purely teaching children to play traditional sports such as football.

Homework

		<ul style="list-style-type: none"> • Due to changes in the curriculum over the last couple of years, we are currently reviewing homework across the school to ensure that there is a consistent approach and that expectations are appropriate for the age of the children. We are also considering in-school homework clubs for children who are not completing homework at home. <p>Devon Wildlife Trust Our Year 4 pupils are working with Devon Wildlife Trust to develop the school grounds. They have plans for sowing wild flowers and developing a pathway across the top of the bank to the 'Not-so-secret garden'.</p> <p>Arts in the Curriculum Our Reception and Year 5 teachers are working with DAISI (Devon Arts In Schools Initiative) on two projects to develop oracy through music and drama.</p> <p>5. Gifted and Talented Workshops On 23rd January, 6 pupils from Year 5/6 represented the school at 'Maths - Aim High' at Shiphay Academy. The children were a credit to the school. Sally received the following email from the teaching assistant who accompanied them:</p> <p><i>"I wanted to take five minutes to provide feedback on today's trip to Shiphay Learning Academy, which I had the pleasure of attending with your students. The trip was an overwhelming success, as I am sure the children will tell you tomorrow when they return to school. Each and every one of the children truly did Decoy School proud. They were enthusiastic and passionate, courteous and extremely well behaved. They stood out head and shoulders above their peers, both academically and in terms of behaviour; they are a shining example of what it means to be a part of Decoy School."</i></p>	
--	--	---	--

*Many other adults commented on how excellent they were and I felt so honoured and proud to be sat with them.
They worked hard together as a team, making sure to include S from year 5 who they didn't really know! Checking in with him and making sure he had a role to play when we worked as a group.*

6. Curriculum – Trips, Events and Visitors – Autumn Term

Group	Activity
Nursery to Year 5	Story telling event – Malou Evans
Reception	Night Walk and forest school session
Nursery	Nativity
Reception	Kents Cavern trip to see Father Christmas
Reception	Christmas carols around the tree
Years 1,5,6	Space Odyssey Dome in school for workshops
Years 1&2	Nativity
Year 3	Harvest Festival performances to school and parents/carers
Year 3	Farmwise Trip – Westpoint Arena, Exeter
Year 4	Ancient Greece Day
Year 4	Chartwell's sandwich making – Design Technology
Year 5	Torquay Museum – Ancient Egypt exhibition

			Year 5 (30 pupils)	Lantern making workshop			
			Year 5	Carol Service at St. Luke's			
			Year 5	Newton Abbot lantern parade			
			Year 6	Eden Project trip - Evolution			
			Year 6	Heatree Residential			
			Year 6 (6 pupils)	Aim High writing event – Shiphay Academy			
			Years 6,5,4	Sports partnership coaching in school			
			Year 6	NAC students in school for MFL event			
			Whole school	Anti-Bullying Week - special assemblies for all year groups and work in classes			
			Whole school	Cycle to school week			
			Whole school	Mixed martial arts workshops for all children			
			Whole School	Headteacher Awards			
			Whole School	Christmas Jumper Day			
			Whole School	PTA Christmas Fayre			
			Whole School	Christmas dinner			
			Choir Performing Arts Recorders	Performing Arts Showcase			
		7. Extra-curricular Clubs – Spring Term 2024					

		<p>We continue to build our extra-curricular offer to children. This term, in addition to Choir and Lego club (which run over the lunch period), we are offering the following clubs:</p> <p>Recorders Coding (ICT) Performing Arts Gardening Science Yoga Cross Stitch Wool Craft Netball Outdoor Adventure Mindfulness Chess Junk Modelling</p> <p>8. School Improvement Overview. Shown on annotated school improvement document.</p> <p>9. Partnership Working The headteachers within the Primary Partnership continue to work on the MOU. The most recent work has been on completion of Partnership Aims and Objectives – section 2 Since September 2023 Decoy has benefitted from Partnership support including the following:</p> <ul style="list-style-type: none"> ● Joint working to agree new IT support contract across 6 schools and go to tender for new catering contract (6 schools). ● SENDCo support 	
--	--	--	--

		<ul style="list-style-type: none"> ● Collaboration and sharing of good practice for the teaching of writing (Kingskerswell) ● Comparative data ● Latest Ofsted information ● Information gathering regarding provision of nursery places for 2yr olds (Highweek) and development of school grounds and new builds (Denbury) <p>10. The Sanctuary</p> <p>An application has been made to Councillor Janet Bradford for £1000 from her DCC Locality budget. The £1000 will part-fund an additional space in school (called 'The Sanctuary') the total estimated cost of which is (including installation, paint, furniture and resources) around £3000-£3500. The Sanctuary will provide an additional designated space for work with SEND and SEMH pupils. Once funding is agreed, we hope to have The Sanctuary in use for the summer term.</p> <p>Our intention is to place The Sanctuary in the courtyard area that sits between the school hall and Ladybirds' classroom. This is a quiet area, but also allows for appropriate supervision for the children and the adults working in the space as there are good sightlines from the hall, classroom, reception corridor and library.</p> <p>11. Reception Classrooms</p> <p>The flooring in the reception classrooms and surrounding areas was replaced over the Christmas' holidays. We are awaiting delivery of two large classroom mats with allocated seating spots for up to 30 children. There is further refurbishment planned for these areas</p>	
--	--	---	--

		<p>12. School Audit</p> <p>Notified that the audit process changed from April 2023 onwards. Previously, audits took place approximately every three years and the whole audit programme would be covered in that review. Devon Audit Partnership is trialling a new method of review whereby the audit programme will be divided into three, resulting in a third of the programme being reviewed annually. The audit review for 2023/24 is due in the spring term 2024 and will be covering financial areas. The areas to be reviewed are as follows -</p> <ul style="list-style-type: none"> • Purchasing – invoices, orders and requisitions, petty cash (if applicable) and purchasing cards; • Personnel and Payroll; • Income Collection and Debt Management. <p>The audit will take place remotely and will consist of a review of electronic documents as well as telephone and email discussions with appropriate school staff. Under the new arrangements, the audit work will be taking place throughout the term but there will be a need to contact the School to discuss and obtain additional information.</p> <p>13. Catering Contract</p> <p>On Monday 5th February, Hayley and Sally attended presentations from three companies that had been selected through the tendering process:</p> <ul style="list-style-type: none"> • Cleverchefs • ABM • Aspens <p>Safeguarding</p> <p>The report from the DSL was circulated prior to the meeting and is outlined</p>	
--	--	---	--

		<p>below and there were no questions from Governors</p> <ul style="list-style-type: none"> • Staff training All staff have received their annual safeguarding refresher training either at the start of this academic year on the non-pupil days or at the start of the Spring Term for new members of staff and for the few who were unable to make the training days. General safeguarding reminders and information continues to happen on a drip feed basis throughout the school year. We have changed signage around school, have recently updated our safeguarding team and recreated signage to reflect this, a 'question of the week' which continues to be updated, governor questions to ask staff, information in staff bulletins etc. and an allocated slot in staff meetings to raise safeguarding queries and/or share information if required. <p>As mentioned in previous reports, Governors are supporting our safeguarding approach by asking specific questions to staff members on their visits to school with the intention of feeding back their findings to the DSL via their report. The DSL has now started to receive direct information on this from Governors.</p> <p>Currently, we have 4 members of staff in the Safeguarding Team who have all received level 3 training: Dave Lee (DSL), Sally Herbert, Sarah Strong and Cassie Smith (EYFS).</p> <p>VCMs (Vulnerable Children Meeting) continuing Held on a weekly basis with an extended focus every other week on families that Sonia Worthington (Parenting Solutions) is supporting. We also have an initial focus, at the start of meetings, on children in EYFS as Cassie Smith joins the meeting for the first part of it.</p> 	
--	--	--	--

		<p>On-going informal meetings and professional dialogue at SLT level also continues to happen as well as discussion and information sharing with class teachers throughout each week. This has been challenging during the first term of this year as we were having on-going issues with CPOMs and SIMs (not syncing). However, the IT support team has now rectified this issue.</p> <p>Sonia Worthington (Parenting Solutions) continues to have controlled access to our CPOMs system as a way of improving communication between the team and saving valuable meeting time. Sonia continues to be extremely helpful and valuable as support for the safeguarding team.</p> <p>Current priorities On-going E-safety awareness continues across school and at home. Parents/Carers continue to receive regular E-safety information and guidance as appropriate during the year; we have recently sent information on a new App (My LoL); this has not caused any issues in school but in respect of being proactive, we have provided parents/carers with information about some of the concerns with this application. We have also sent other guides this academic year as previously documented.</p> <p>'What Parents Need to Know Guides' act as a way of helping parents/carers, as well as staff members, deal with issues as they arise.</p> <p>Engagement with MASH and other agencies Contact with social workers, MASH, MARAC, Fearfree (previously known as Fearless and SPLITZ), Children's Centre etc. on-going.</p> <p>Safeguarding Meetings and Vulnerable Children</p>	
--	--	--	--

		<p>TAF (Team Around the Family) meetings, CIN (Child in Need) meetings, Core Group meetings and CP (Child Protection) Review Conferences have all been held since the previous Governor’s report. Currently, we are monitoring approximately 32 families/children – again, some of these will be stepped down over the next couple of months due to no recent concerns. These children all form part of our weekly VCM meeting discussions.</p> <p>All children at these levels also receive support through school as necessary which is provided by all staff but specific targeted support is provided by a small group of trained TAs during the school day.</p> <p>Strategy Meetings - None since the previous report.</p> <p>Visitors to school We continue to monitor adults visiting school and use the correct lanyards as appropriate as a way of identifying people who have had DBS checks and those who have not. Governor’s lanyards are now ready to be used.</p> <p>We are currently exploring the possibility of changing the colour of the other lanyards in school after a suggestion from Jon Galling (Devon Safeguarding) about using a traffic light system as this is much easier for all involved to remember.</p> <p>We continue to have a number of volunteers working in school so that school can provide more 1:1 reading opportunities for children as well as other relevant supportive roles. All volunteers go through an induction with Helen Cammack (Volunteers Coordinator) before starting in school and this includes safeguarding information.</p> <p>Other information</p>	
--	--	--	--

		<p>The annual safeguarding audit has been completed and sent off to County and the safeguarding governors. This has been completed alongside the Headteacher and an action plan has also been completed.</p> <p>This term, meetings will once again commence in relation to spot checks of the SCR (single central record) to ensure all information is on file as necessary and that there are no gaps in any areas.</p> <p>The main door to the Community Block has now been fitted with a security system so that it is accessed only with a staff fob.</p> <p>The security pad for the BASC gate is also being replaced as many of the numbers are not working. A padlock is being used in the interim period to ensure that the school site remains secure.</p>	
At this point the meeting went into Part Two			
FGB 39/2324	Finance	a. Budget.	Clerk
The meeting moved back into open session			
FGB 39/2324	Finance	b. SFVS. Deferred to the next meeting of the BM Committee	Clerk
FGB 40/2324	Personnel	<p>We have two Early Careers Teachers on the teaching staff and we have two SCITT trainees in school:</p> <p>Additionally we have two Exeter University PGCE trainees in school:</p> <p>Stephen Ball is the ITT lead in school and is a mentor for both SCITT trainees and a 'Reflection Mentor' for the PGCE trainees.</p> <p>Recruitment</p> <p>We are trying to recruit to one unfilled mealtime assistant post and are also about to place a new advert for 1:1 teaching assistants to replace posts that</p>	

are currently covered by agency staff.

Staff Appraisals

Teachers. Performance management meets were held in the autumn term. Last year's targets were reviewed and new targets set for 2023/24. Mid-year reviews will take place next half term.

Teaching Assistants, HLTAs and Cover Supervisors. Appraisal meetings have been set for 29th January to 9th March and will be carried out by Sally Herbert, Dave Lee, Cassie Smith and Sarah Strong.

Administrators. Appraisals will be carried out next half term.

Mealtime Assistants. Appraisals will be carried out in the summer term.

Staffing and Curriculum information is attached to the minutes

Staff Absence

A report was circulated prior to the meeting which also outlined staff absence and how this affects the pupils.

Illness	Autumn Term 2023	
	Teachers	Support Staff
No. days (illness)	93* days (12 teachers)	216** (27 staff)
No. days (other)	15	17

* 55 days for one member of staff

** 104 days for 3 staff (10 days, 27 days, 67 days). Two of these had contracts that ended in the autumn term and one that ends in February 2024. One member of support staff had 35 days of long term absence but has now returned full time.

		<p>September to December 2023 data includes 3 fulltime members of staff who were signed off work – one returned in November, one returned in January and one contract ends at February half –term. The peak of days lost in 2022 and 2023 was due to Covid/Strep A/Scarlet Fever in 2022 and Covid/Norovirus in 2023.</p> <p>A governor asked how staff absence compared to pupil absence and Sally provided a brief outline of the comparison and the measures put in place to cover absences.</p>	
FGB 41/2324	Primary Partnership	Covered in HT Report.	
FGB 42/2324	Governance	<p>The following matters were considered:</p> <ol style="list-style-type: none"> a. Progress against the governance section of the SIP (self- evaluation and impact on school improvement) and to agree the evidence to support the board objectives for the year. Outline now in the SIP and will be re-visited. b. Feedback from the Governors’ skills audit (if available). One outstanding. c. Partnership working and the strategic plan for the school. In HT Report. d. Feedback from Governor training. Paul Evemy and Sandra Cartwright had attended Governor Update and the Clerk had attended the Clerk’s Briefing. Papers from these events are on Drive. e. Governor recognition for pupils. Niki provided an update and she is looking at launching this after Easter. She also suggested that a section go on the website to showcase the candidates. A former pupil, now a professional footballer, is going to visit the school to meet and work with the children in addition to other former pupils. This hopefully will act as a catalyst to enthuse the children. f. Staff/governor leads. 	

FGB 43/2324	Committees	<p>Governors were invited to ask questions on the minutes of the following committee and the Governor Reports listed:</p> <p>a. Business Management Committee (22 January 2024). No questions were asked.</p> <p>b. Learning & Wellbeing Governor Reports:</p> <p>1. Literacy Report – Autumn 2023</p> <p>Recommendations from Visit:</p> <ul style="list-style-type: none"> • Review data regarding children’s progress in Reading and Writing so far. Are we on track to see improved outcomes as hoped from RWI, the ‘Fluency Project’ and ‘Read to Write’ and if not, what is in place to support those children not making the expected progress? • Has HT approached the Curriculum leads with a view to them finding and submitting examples of high quality cross-curricular writing? • Which year groups are using and how helpful has No More Marking been in moderating levelling in Writing? • How are spelling and handwriting being taught across the year groups? <p>2. PE Report</p> <p>Recommendations from Visit:</p> <p>It will be useful to review how the new Real PE scheme is progressing and so a catch up with PE lead perhaps at the end of the Summer Term would be useful to ensure it is delivering a better and less repetitive scheme and that teachers feel confident in using it.</p> <p>3. Safeguarding Report</p> <p>Recommendations from Visit:</p> <ul style="list-style-type: none"> • Ensure Dave Lee receives safeguarding question feedback. • Identify any actions arising from evaluation of the wellbeing survey. • Establish if our IT filtering systems are as good as they can be. <p>4. SEND Report</p>	
-------------	------------	---	--

		<p>Recommendations from Visit:</p> <ul style="list-style-type: none"> • Monitor the SENDCo's workload and wellbeing. • Establish how parental engagement is progressing. • Monitor school access to Ed Psych provision. • Monitor school access to Sp&L specialists. • Arrange a discussion with our Family Support Advisor. <p>5. Assessment Report</p> <p>Any key issues arising for the governing body: (e.g. the way resources are allocated, the way the school communicates, progress in implementing a key policy, evidence of the impact of the governing body's work on pupils' achievement)</p> <ul style="list-style-type: none"> • How useful are the current tests for maths? Is there a need for buying different assessments? • What does the insight system tell us about attainment and progress in subjects other than English and Maths. 	
FGB 44/2324	Policies	<p>The following policies/document were agreed/ratified as shown:</p> <p>a. Food Standards Policy (with feedback from the School Council) – Deferred to the next meeting</p> <p>b. H&S Policy Approved</p>	HT/Clerk
FGB 45/2324	Information provided by the Clerk	The clerk drew Governor's attention to training programme for the Spring Term and said that the next issue of Governance Today will be out after the half term break and contain the Summer Training programme and asked for requests to attend training to be forwarded to him as soon as possible.	
FGB 46/2324	Matters for the next agenda	<p>The following matters were agreed for the next agenda which will be face-to-face:</p> <p>SIP</p> <ul style="list-style-type: none"> • Monitor progress against the governance section of the SIP (self-evaluation and impact on school improvement) 	

		<p>Governance</p> <ul style="list-style-type: none"> • Feedback from the Governors' skills audit • Review current partnership working and strategic plan for the school. • Governor training feedback • Board objectives evidencing. • Governor recognition for pupils. • Staff/governor leads. <p>Committee Reports</p> <ul style="list-style-type: none"> • LW Committee (4 March 2024) <p>Policies and other documents:</p> <ul style="list-style-type: none"> • Food Standards Policy 	
FGB 47/2324	Date of next meeting	Monday 18 March 2024 at 1830	

The meeting closed at **2038**

Signed as a true record

Signed B Twitney	Date: 18 March 2024
-------------------------	----------------------------

Primary Partnership Project

The primary schools involved are:

1. Abbotskerswell Primary School
2. The Grove School (Totnes)
3. Kingskerswell C of E Primary School
4. Denbury Primary School*
5. Bishopsteignton Primary School

FGB 5 February 2024

6. Bradley Barton Primary School*
7. Decoy Community Primary School*
8. Canada Hill Primary School*
9. Chudleigh C of E Primary School*
10. Highweek Primary School
11. Haytor View School.

Staffing

	Teachers	Support Staff
Nursery	Cassie Smith (EYFS lead & SLT) Victoria Potter	Emma Griffiths Sarah Rowland Louise Iddon Lisa Berrow
Reception	John Smith Gemma Kirk Emily Simpson	Marie Cogavin Lisa Cundy Knight Kerry Phillips Zoe Kopinski
Y1	Helena Thomsett (SLT) Helen Cammack Tara Foreman	Emma Boon Beckie Reed Abby Aggett/Sammi Barter (1:1)
Y2	Leanne Cooke Sarah Fraser	Vicky Weir/Helen Yip Jamie Tansley Helen Webster/Kerry Phillips (1:1)

		Zoe Kopinski/Alice Oliver (1:1) Lauren (agency)/Abby Aggett (1:1) Louise (agency)/Georgie (agency) (1:1)
Y3	Emma Lidbury Charlotte Hodgson Rachel Lawton	Lisa Morgan Anstey Halima (agency)
Y4	Debbie Searle Emma Pryde Natassia Doets	Gill Gray/Denise Rodgers Alex Gurpiner Sue (agency) 1:1 Kelsey 1:1 Alice Oliver/Lindi (agency) 1:1
Y5	Stephen Ball (SLT) Loren Singleton- Green	Tina Hudson Sue Milton Mandie Redfern/Sue (agency) 1:1
Y6	Scott Parnell Andy McCaffley	Donna Minnear Tina Adams Caron Patchett 1:1
Leadership	Sally Herbert (Headteacher) Dave Lee (Deputy) Sarah Strong (SENDCo)	
PPA/Cover	Mandy Dower (HLTA – Spanish, handwriting, music) Maria Wright (HLTA – RE) Tania Bull (Cover Supervisor) Kate Gubby (Cover Supervisor)	
SEND	Melissa Carson Sue Stephenson Helen Yip Kim Morgan-Jones	

Admin Team	Hayley Back (Business Manager) Donna O'Hallaran Jess Edwards Lucy Vile
------------	---

Curriculum Responsibilities

English	Helena Thomsett Loren Singleton-Green (deputy lead)
Phonics	Helena Thomsett
Maths	Andy McCaffley (Amy Harvey)
Science	Charlotte Hodgson
Music	John Smith
Art	Emily Simpson
History	Sarah Fraser
Geography	Rachel Lawton
Design and Technology	Emma Pryde
Modern Foreign Languages	Scott Parnell
RE	Maria Wright
PE	Leanne Brooks
Computing	Stephen Ball
Outdoor Learning	Gemma Kirk
Library	Emma Lidbury
School Council	Helen Cammack
Eco-Schools	Victoria Potter

