

DECOY COMMUNITY PRIMARY SCHOOL BOARD OF GOVERNORS

COMMITTEE

Learning & Wellbeing Committee

DATE

11 November 2024

11/11/2024	3/03/2025	16/06/2025
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GOVERNOR ATTENDANCE

Paul Every	P		
Sandra Cartwright	P		
Sally Herbert	P		
Gill Quantrell	P		
Alexa Gainsbury	P		
Helen Murdoch	P		
James Osben	P		

P – Present
A – Absent

S – Sanctioned
L – Late arrival

Chaired by	Paul Every	Clerked by	Pete Osborne
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Agenda

LW 1/2425 To record those who are present, accept any apologies and welcome any visitors

LW 2/2425 Declaration of interests

LW 11 November 2024

- LW 3/2425 Division of Agenda
- LW 4/2425 To agree the Minutes of the last meeting and to discuss any matters arising and not on this agenda
- LW 5/2425 Urgent business
- LW 6/2425 School Improvement Plan and School Performance Data
- LW 7/2425 Wellbeing
- LW 8/2425 Governance
- LW 9/2425 Policies
- LW 10/2425 Information provided by the Clerk
- LW 11/2425 Matters for the next agenda
- LW 12/2425 Date of next meeting

ACTIONS TO BE TAKEN

ITEM		BY WHOM	BY WHEN
4/2425	Minutes to website	Sally Herbert/Clerk	asap
6d/2425	Provide the original thoughts on Sustainability to Sally.	Clerk	asap
9/2425	Policies to be included in the FGB agenda	Clerk/HT	asap

	Item	Notes	Action
LW 1/2425	To record those who are present, accept apologies and sanction absences where appropriate and welcome any visitors	<p>The meeting commenced at: 1834</p> <p>Apologies: and sanctioned</p> <p>In attendance: Simon Barnes and Ben Twitney</p> <p>Quorum for this meeting is 3 Governors plus the Headteacher.</p>	
LW 2/2425	Declaration of interests.	None	
LW 3/2425	Division of Agenda.	None	

LW 4/2425	To agree the Minutes of the last meeting held 17 June 2024 and to discuss any matters arising from them and not on this agenda	Agreed and signed	Clerk to place on website
LW 5/2425	Urgent business brought forward at the discretion of the Chair		
LW 6/2425	School Improvement Plan (SIP) and School Performance Data	<ul style="list-style-type: none"> a. SIP priorities. Shown at Item 6a in the papers. There were no questions from Governors. A paper on Oracy was provided at item 6g b. School on a Page. A governor asked if the data could be shared and explained as it appeared confusing. Sally provided a reasonably detailed explanation of the data shown and said that if EYFS is looked the school moved from Quintile 4 to Quintile 5 which is good progress. She then moved on to Phonics data which showed a move from Quintile 5 to Quintile 4. In the case of KS 2 Reading, Writing and Maths had moved from 3 to 5 although Reading remained at 3. c. Report from Looked After Children staff member and identify actions/issues. Currently there is only 1 looked after Child. d. Update on Sustainability activities. Deferred for information on the original thoughts on Sustainability to be provided for Sally. e. Analyse performance data and results from SATs and other assessments. This information is included in SOP above. A Governor asked whether the interventions that have been put in place and should provide improvements before SATs 2025 and Sally explained that monitoring is currently in place with writing moderation taking place this week. There is some variability in assessments by teachers and this is to be covered in a staff 	Clerk

		<p>meeting to ensure consistency. Maths moderation is to take place next week.</p> <p>f. Curriculum development. The paper on Oracy gives some background to this.</p> <p>g. National developments in curriculum and assess impact for the school. The new Secretary of State will no doubt be producing a new look in the not to distance future.</p>	
LW 7/2425	Wellbeing	Sally had recently received a puppy and she has been looking at the training required for him to be used as a Therapy Dog. There is a cost to the training and annual re-assessments and insurance and detailed information will be provided to the FGB.	
LW 8/2425	Governance	<p>The following were considered where visits have taken place:</p> <p>a. Safeguarding matters</p> <p>b. Consider reports on the following where visits have taken place:</p> <p>1) Key Stage 2 (Helen Murdoch)</p> <p>Recommendations from Visit:</p> <p>It is clear that some significant changes have been made across the curriculum provision and of most interest are those in maths and writing given the latest Statutory Assessments Report. It is very encouraging to hear Stephen's enthusiasm for the new schemes and to also hear that the advisors considered the steps taken to be a strong foundation in improving outcomes. Clarity regarding targets and how the school will monitor outcomes needs to be clarified.</p> <p>Look to engage with parents who may have capacity to hear children read, practice maths etc to assist with the reduction in classroom teaching assistants. Also to engage parents to help their children, be that to stretch their learning or to assist with interventions.</p> <p>Need to consider the upcoming cohorts.</p> <p>2) Maths Visit. Lead governor to be appointed.</p> <p>3) EYFS (Gill Quantrell) Date to be agreed in Spring Term</p> <p>4) Safeguarding Visit (Sandra Cartwright/ P. Evemy). To take place in the Spring Term.</p>	

		<p>5) Literacy (Sandra Cartwright/Paul Evemy} 4th December 2024.</p> <p>6) SEND Visit (Paul Evemy/Sandra Cartwright) 8th November 2024. Visit completed and report to be presented to the FGB.</p> <p>7) Pupil Premium Visit (Simon Barnes/James Osben).</p> <p>8) Phonics (Gill Quantrell) 4th December 2024</p> <p>9) Data Visit (Gill Quantrell). To be arranged for the end of the Term.</p> <p>10) Well-being and Diversity. (Lex Gainsbury) To be arranged.</p> <p>11) Computer visit (Ben Twitney) Date to be arranged..</p>	
LW 9/2425	Policies and Other Documents	<p>The following Policies/documents were recommended to the FGB for approval where appropriate:</p> <p>a. Pupil Premium Policy. Deferred to the FGB</p> <p>b. Pupil Premium Statement. Deferred to the FGB</p> <p>c. Child Protection Policy and Procedures. Deferred to the FGB</p> <p>d. SEND Policy. Deferred to the FGB</p> <p>e. SEND Information Report. Deferred to the FGB</p> <p>f. Children with health needs who cannot attend school. Agreed</p>	
LW 10/2425	Information provided by the Clerk	<p>The Autumn Issue of Governance Today has been issued and attention is drawn to the following:</p> <ul style="list-style-type: none"> • The importance of training and a Code of Conduct • The Elephant in the Room – Falling Birthrate • Succession planning and delegation • Tackling racism, building community connections • Devon Information Advice and Support (DiAS) • Safeguarding – early help • Training programme spring term 2025 • Training Overview • Off-site visits update • Ofsted Inspection • Equality Duty – where do I start? • DAG and Diocese News 	

		Governance Today is to be uploaded to Drive along with the Training Programme	
LW 11/2425	Matters for the next agenda	<p>Learning:</p> <ul style="list-style-type: none"> • Feedback on how interventions are demonstrating progress • Monitor pupil progress against SIP and levels of expected progress from entry • Monitor the arrangements for school visits and residentials and the evidence of the impact on the curriculum • Monitor the curriculum in respect of special needs provision including More Able pupils • Monitor that the delivery of Sex and Relationships education and Religious Education (including collective worship) is in line with board's policies and legal requirements/guidance • Undertake work scrutiny, and/or evaluate evidence from learning walk • To receive an update on Sustainability activities • Analyse pupil performance data including NFER, attendance, exclusions, part-time timetables. Compare exclusion rates with local & national data • Discuss report from Pupil Premium champion and identify actions/issues; review effectiveness and impact of intervention programmes against pupil premium strategy success criteria • Evaluate subject leader Self Evaluation Forms and Improvement Plans • Review term dates as recommended by the LA, recommend inset and occasional days to FGB <p>Safeguarding. Feedback from the Safeguarding Audit.</p> <p>Strategy:</p> <ul style="list-style-type: none"> • Preparation for the annual Parent/Pupil/Staff questionnaire(s) (as appropriate) 	
LW 12/2425	Date of next meeting	Monday 3 March 2025 at 1830. on Google Meet.	

The meeting closed at **1945**

Signed as a true record.

Signed P Evely	Date: 3 March 2025
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Collaboration Project

The primary schools involved are:

1. Abbotskerswell Primary School
2. The Grove School (Totnes)
3. Kingskerswell CE Primary School
4. Denbury Primary School
5. Bishopsteignton Primary School
6. Bradley Barton Primary School
7. Decoy Community Primary School
8. Canada Hill Primary School
9. Chudleigh CE Primary School
10. The Grove Primary
11. Highweek Primary School
12. Haytor View School