

DECOY COMMUNITY PRIMARY SCHOOL BOARD OF GOVERNORS

COMMITTEE

Learning & Wellbeing Committee

DATE

10/05/2021

21/09/2020	16/11/2020	18/01/2021	08/03/2021	10/05/2021	28/06/2021
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GOVERNOR ATTENDANCE

Paul Evemy	P	P	P	P	P	
Simon Barnes	P	P	P	P	P	
Sandra Cartwright	P	P	P	P	P	
Heather Poustie	P	P	P	P	P	
Chris Winfield	P					
Gill Quantrell	P	P	P	P	P	
Ruth Dennis		P	P	P	S	
Kate Eames		P	P	P	P	

P – Present

S – Sanctioned

A – Absent

L – Late arrival

In attendance: None

Chaired by	Paul Evemy	Clerked by	Pete Osborne
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Agenda

L&W 210510

- LW 58/2021 To record those who are present, accept apologies and welcome any visitors.
- LW 59/2021 Declaration of interests
- LW 60/2021 Division of Agenda
- LW 61/2021 To agree the Minutes of the last meeting
- LW 62/2021 Matters Arising and Outstanding Actions
- LW 63/2021 Urgent business
- LW 64/2021 School Improvement Plan and School Performance Data
- LW 65/2021 Governance
- LW 66/2021 Collaboration
- LW 67/2021 Safeguarding
- LW 68/2021 Policies
- LW 69/2021 Information provided by the Clerk
- LW 70/2021 Matters for the next agenda
- LW 71/2021 Date of next meeting

ACTIONS TO BE TAKEN

ITEM	BY WHOM	BY WHEN
61/2021	Minutes to website	Heather Poustie/Clerk
68b/2021	Pupil Premium Strategy and Policy on the agenda for the next meeting	Heather Poustie/Clwrk

Item	Notes	Action
LW 58/2021	<p>To record those who are present, accept apologies and sanction absences where appropriate and welcome any visitors</p> <p>The meeting commenced at: 1830</p> <p>Apologies: Ruth Dennis and sanctioned.</p> <p>In attendance: None</p> <p>Quorum for this meeting is 3 Governors plus the Headteacher.</p> <p>This meeting was conducted online.</p>	

LW 59/2021	Declaration of interests.	None	
LW 60/2021	Division of Agenda.	None	
LW 61/2021	To agree the Minutes of the last meeting held 8 March 2021	Agreed and signed	Clerk to place on website
LW 62/2021	To discuss any matters arising from the minutes and not on this agenda		
LW 63/2021	Urgent business brought forward at the discretion of the Chair	None	
LW 64/2021	School Improvement Plan (SIP) and School Performance Data	<p>a. School Improvement Plan – Heather Poustie reported that she was concentrating on the teaching element. It has not been possible to focus on Literacy as much as wished due to the various lock downs. Writing. Work is now underway on subject leader assessments planning and skills progression and she provided some examples. .The Leadership Team is having specific training provided as appropriate including EYs.</p> <p>b. National Curriculum is in place and only one pupil is on part-time timetables, and an explanation of this was provided. A governor asked how long this commitment will be and Heather provided the relevant information. MFL has been introduced for Spanish across KS2.</p> <p>c. Report from SENDCO. The report had been circulated prior to the meeting and the Chair commented on how comprehensive the report is. Heather provided an outline of the changes in the report. A Governor</p>	

		<p>said that the report is easy to read and would be acceptable to all parents. A further question was asked on how many of the interventions are delivered in school without the use of external agencies. Heather said that most are delivered in school and we have specialists who have received the appropriate specialism training but there are a few services which are bought in. It was also asked whether the school would be continuing with Zoom links for contact with parents where appropriate. Some of these will take place but when possible we will revert to face to face meetings. The SEND Report was agreed to be placed on the website.</p> <p>d. Information on changes to Pupil Premium spending conditions. An outline of the changes had been provided prior to the meeting and Heather gave a brief explanation of these. From academic year 2021 to 2022, schools must demonstrate how their spending decisions are informed by research evidence, making reference to a range of sources including the Education Endowment Foundation’s toolkit. In line with the EEF’s pupil premium guide, activities should include those that:</p> <ol style="list-style-type: none"> 1) Support the quality of teaching, such as staff professional development; Schools arrange training and professional development for all their staff to improve the impact of teaching and learning for pupils. 2) Provide targeted academic support, such as tutoring; <i>Schools should decide on the main issues stopping their pupils from succeeding at school and use the pupil premium to buy extra help.</i> 3) Include wider approaches - tackle non-academic barriers to success in school, such as attendance, behaviour and social and emotional support. This may include non-academic use of the pupil premium. 	
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		Heather also explained that the use of the template and report produced yearly would be better for the school. A governor asked how the school decided on appropriate interventions. Heather explained that not all children require the interventions and the process would be the same as that used for intervention on any child in the school and not just the Pupil Premium children.	
LW 65/2021	Governors	<p>a. To receive reports on the following visits:</p> <p>1) Library (Simon Barnes). The report had been provided prior to the meeting. His conclusions were that many thanks be extended to Emma Lidbury who works part time and again spoke to him on her day off. A decision should be taken on whether or not we continue with the Babcock contract. This is an operational rather than a strategic issue and therefore one for the Head teacher and her team rather than for governors but he suggested that the issues raised in this report are considered. He also proposed that the Governors formally thank the PTA for all that had been done to help the school with the library. It was agreed that we are in their debt.</p> <p>b. Preparation for the annual Parent/Pupil/Staff questionnaire(s). Heather advised that she would wish to use the OFSTED questionnaires for surveying Parents. A survey based on the Curriculum would be issued for the children and a well-being survey is being produced for the staff.</p> <p>c. Staff welfare and draft policy.. This is not yet produced but we are at the stage of producing a road map for this purpose. A draft would probably be ready for the Autumn Term.</p>	
LW 66/2021	Collaboration	It has been arranged for subject leaders to meet. SENCOs have already met and meetings for others will be set up during this term.	
LW 67/2021	Safeguarding	<p>The DSL had provided a report for the meeting and the outlines are below</p> <ul style="list-style-type: none"> ● Staff training. On-going for new staff and presentations have been recorded so that staff can access refresher training at home. ● VCM meetings continuing. Held on a weekly basis but on-going meetings and professional dialogue at SLT level as well as with class 	

		<p>teachers. Liaison through CPOMs to monitor concerns; we are also producing guidance for staff for the effective use of CPOMs</p> <ul style="list-style-type: none"> • Current priorities - On-going E-safety awareness across school and at home. Continuing to send out weekly E-safety information to parents/carers as well as signposting them to key documentation on the website. This has also included sharing our ICT Acceptable User Policy with parents/carers (three different versions depending on age group). These agreements have also been shared/discussed with children in school via their class teacher. • Updated policy. Child Protection and Safeguarding Policy is embedded in our practice; this includes the updated COVID appendix. • Engagement with MASH and other agencies is on-going. • TAFs (Team around the family). Continues to be effective Visitors to school <p>Clear systems are being followed within school with regard to visitors to the school site with comments by lead professionals and others on how robust and effective the systems we have in place are.</p>	
LW 68/2021	Policies and Other Documents	<p>The following Policies/documents were approved and/or recommended to the FGB for approval:</p> <ol style="list-style-type: none"> Supporting Pupils at School with Medical Conditions Policy - Agreed Pupil Premium Strategy and Policy – Policy deferred to the next meeting Staff Acceptable Behaviour Policy - Agreed 	
LW 69/2021	Information provided by the Clerk	<p>The next edition of Governance Today will be available after the half term break. There are still training sessions available this term which are all online.</p>	
LW 70/2021	Matters for the next agenda	<p>The following matters were agreed for the next agenda:</p> <ol style="list-style-type: none"> School Improvement Plan <ol style="list-style-type: none"> 1) Monitor progress of all pupils against SIP and levels of expected progress from entry and the start of this academic year 	

		<ul style="list-style-type: none"> 2) To receive an update on Climate Change activities 3) Evaluate the success of the SIP 4) Evaluate responses from the annual Parent/Pupil/Staff questionnaire(s) (as appropriate) and make recommendations to FGB 5) Monitor pupil behaviour, including bullying, and trends over time 6) Evaluate the school's PSHE, and cultural curriculum and the impact on pupil well-being, character development and understanding British values <ul style="list-style-type: none"> b. To receive reports on the following Governor visits: <ul style="list-style-type: none"> 1) Literacy – (Paul Evemy/Sandra Cartwright) - 13/05/21 2) SEND – (Paul Evemy/Sandra Cartwright) 12/05/21 3) EYFS Curriculum-(Gill Quantrell/ Ruth Dennis) 13/05/21 4) Maths – (Kate Eames) 5) Pupil Premium (Simon Barnes) 05/05/21 6) Looked After Children (Simon Barnes) 05/05/21 c. Governance <ul style="list-style-type: none"> 1) Staff welfare and Wellbeing draft policy 2) To elect the Committee Chair for the next Academic Year d. Collaboration e. Safeguarding Matters f. Policies and other documents: <ul style="list-style-type: none"> 1) Complaints Procedure 2) Pupil Premium Strategy and Policy 	
LW 71/2021	Date of next meeting	Monday 28 June 2021 at 1830	

The meeting closed at **1930**

Signed as a true record.

Signed	Date:
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Collaboration Project

The primary schools currently involved are:

1. Decoy
2. Denbury
3. Kingskerswell
4. Starcross
5. Canada Hill
6. Bradley Barton
7. Chudleigh
8. Stokeinteignhead
9. Abbotskerswell
10. Highweek