

DECOY COMMUNITY PRIMARY SCHOOL BOARD OF GOVERNORS

COMMITTEE

Learning & Wellbeing Committee

DATE

9 May 2022

04/10/2021	15/11/2021	17/01/2022	7/03/2022	9/05/2022	27/06/2022
------------	------------	------------	-----------	-----------	------------

GOVERNOR ATTENDANCE

Paul Evemy	P	P	P	P	P	
Simon Barnes	P	P	P			
Sandra Cartwright	P	P	P	S	P	
Heather Poustie	P	P	S	P	P	
Gill Quantrell	P	P	P	P	P	
Ruth Dennis	P	P	P	S	P	
Kate Eames	P	P	P	P	P	
Alexa Gainsbury				P	S	

P – Present

S – Sanctioned

A – Absent

L – Late arrival

Chaired by	Paul Evemy	Clerked by	Pete Osborne
------------	-------------------	------------	---------------------

Agenda

- LW 64/2122 To record those who are present, accept apologies and welcome any visitors.
 LW 65/2122 Declaration of interests
 LW 66/2122 Division of Agenda
 LW 67/2122 To agree the Minutes of the last meeting
 LW 68/2122 Matters Arising and Outstanding Actions
 LW 69/2122 Urgent business
 LW 70/2122 Staff Lead Presentation
 LW 71/2122 School Improvement Plan and School Performance Data
 LW 72/2122 Governance
 LW 73/2122 Safeguarding
 LW 74/2122 Wellbeing
 LW 75/2122 Collaboration
 LW 76/2122 Policies
 LW 77/2122 Information provided by the Clerk
 LW 78/2122 Matters for the next agenda
 LW 79/2122 Date of next meeting

ACTIONS TO BE TAKEN

ITEM		BY WHOM	BY WHEN
67/2122	Minutes to website	Heather Poustie/Clerk	asap
70/2122	Add Geography Staff lead presentation to the next agenda and invite Rachel Lawton and Debbie Searle – Geography	Clerk	asap
72a1)/2122	Plan to include the FSA post in the school staff with the new Headteacher	Heather Poustie	On-going
72a2)/2122	Consider the shadowing of the SENDCo as a form of succession planning.	Heather Poustie	On-going
72a2)/2122	Prepare a costing package for the provision of additional space for interventions for the SENDCo	Heather Poustie	asap
72a3)/2122	Make arrangements for the Literacy visits in the second week in June (i.e. from 6 June 2022).	Paul Evemy/Sandra Cartwright	asap
72b/2122	Annual Parent/Pupil/Staff questionnaire(s) to be produced in general agreed format.	Heather Poustie	asap

	Item	Notes	Action
LW 64/2122	To record those who are present, accept apologies and sanction absences where appropriate and welcome any visitors	The meeting commenced at: 1830 Apologies: Lex Gainsbury and sanctioned In attendance: Simon Barnes Quorum for this meeting is 3 Governors plus the Headteacher. This meeting was conducted online using Zoom.	
LW 65/2122	Declaration of interests.	None	
LW 66/2122	Division of Agenda.	None	
LW 67/2122	To agree the Minutes of the last meeting held 7 March 2022	Agreed and signed	Clerk to place on website
LW 68/2122	To discuss any matters arising from the minutes and not on this agenda		None
LW 69/2122	Urgent business brought forward at the discretion of the Chair		None
LW 70/2122	Staff Lead Presentation	Rachel Lawton and Debbie Searle - Geography (TBC) Deferred to the next meeting	Clerk

LW 71/2122	School Improvement Plan (SIP) and School Performance Data	<p>a. Monitor progress against SIP with focus on curriculum. The progress against the SIP had been previously discussed and there is a school visit by Helen Eversett to discuss the SIP and progress.</p> <p>b. Ensure the National Curriculum is in place and consider any disapplication to pupils, (including part-time timetables and flexi-schooling arrangements). The National Curriculum is in place and there are no pupils with dis-application or on part time arrangements. Diversity is now reflected in the curriculum. One pupil is on flexi schooling and Heather explained the way that this is currently working and suggested that a policy on Flexi Schooling should be put in place. It was agreed that a Policy would be appropriate</p> <p>c. Arrangements for administering KS1 and KS2 SATS. Two presentations that had been provided for parents were in the papers for the meeting and Heather briefly explained the administration and arrangements for the SATs. Governors asked how many parents attended the SATs meeting and Heather provided the information on attendance. There was some discussion on the low attendance but there had been those who attended by Zoom and the presentations had been made available online after the meetings. There was an extended discussion on some of the problems associated with welfare and mental health matters. The chair thanked Heather for her update and information on this matter.</p> <p>d. Annual report on SEND provision for the school website in line with statutory duties. Previously agreed.</p> <p>e. Update on Sustainability activities. A report had been provided prior to the meeting which indicated the range of activities that have taken place</p>	
LW 72/2122	Governors	<p>a. The following visit reports were considered</p> <p>1) Safeguarding Visit (Sandra Cartwright).</p> <p>Recommendations from the Visit:</p> <ul style="list-style-type: none"> ● What pressures are continuing to be experienced because of the number of vulnerable children and families that have been 	

		<p>re-dated to the second week in June (i.e. from 6 June 2022).</p> <p>4) Maths Visit (Kate Eames). Kate expanded on her report and asked about teacher maths development across the school. Heather said that this is not currently in the CPD programme and plans to ask the HT of Abbotskerswell School if there can be a joint school approach.</p> <p>5) Pupil Premium Visit (Simon Barnes/Lex Gainsbury) Recommendations for the next visit. The next visit should look at whether there is any measurable impact on attendance, attainment, progress and narrowing the gap for disadvantaged children. Perhaps we could also spend some time in a classroom to see how our pupil premium children are supported.</p> <p>6) Library Visit(Simon Barnes) Conclusions.</p> <ul style="list-style-type: none"> ● Many thanks to Emma Lidbury and Tina Hudson for their time helping me with this report. ● Having a reading support assistant makes a huge improvement to the help available to the children. ● We need some more non-fiction books. ● The children’s behaviour in the library and outside was exemplary. <p>7) EYFS (Gill Quantrell/Ruth Dennis) Recommendations from Visit: To receive an update on end of year date, strengths and gaps in development. A Governor queried the comment to remove the use of the Tapestry App. Gill replied that there is a discussion going on nationally regarding the recording of work and progress.</p> <p>The chair thanked Governors for their work in the school and their reports.</p> <p>b. Annual Parent/Pupil/Staff questionnaire(s). Heather had discussed this with Simon and suggested that we use the Ofsted questionnaires for Parents, Staff and Pupils on a Google response form so that some of the issues that may be raised can be resolved. This was agreed as a useful way ahead.</p>	<p>Sandra Cartwright</p> <p>Heather Poustie</p> <p>Heather Poustie</p>
--	--	---	---

		<p>c. Review the school's compliance with the Equality Act and measures to ensure all pupils are treated equally</p> <p>d. Committee meeting dates for Academic Year 2022-2023. Agreed</p>	
LW 73/2122	Safeguarding	<p>Dave Lee (DSL) had provided a report and the outline of it is below:</p> <ul style="list-style-type: none"> ● Staff training - The Single Central Record has been updated with all relevant training so far with the exception of 'Prevent' training which is still taking place. <p>A safeguarding glossary has been compiled which has been emailed to staff</p> <p>Safeguarding information/guidance/advice for staff still gets placed around school – adult only areas</p> <ul style="list-style-type: none"> ● VCM meetings continuing ● Current priorities <p>On-going E-safety awareness across school and at home. Ensuring all staff are familiar with current terminology etc. Parents/Carers receive regular E-safety information and guidance (recently Cyber Bullying and Parents/Carers Guides to Group Chats).</p> <ul style="list-style-type: none"> ● Engagement with MASH and other agencies -Contact with MASH, MARAC, SPLITZ, Children's Centre etc. on-going ● FSA - Sonia Worthington – Parenting Solutions - continues to help us manage and deal with emotional well-being and safeguarding as well as other matters – please see above. ● TAFs (Team around the family) - Continues to be effective – we are still leading many of the TAFs but are also encouraging other agencies to take the lead where this is more appropriate. ● Strategy Meetings - One meeting attended recently. (Heather provided an explanation of this). ● Visitors to school - We are now in a position of being able to have more professional visits on site to help monitor and support our children and 	

		<p>staff as necessary. This includes inviting parents/carers onto the school site to be part of face-to-face meetings.</p> <ul style="list-style-type: none"> • Governors - At the end of the Spring Term, Dave Lee met with Sandra and Paul to provide an update on safeguarding across school in response to their questions and a report for this has been compiled by SC. Dave Lee thanked governors for their time and support with regard to this. 	
LW 74/2122	Wellbeing	This relates in part to the item on Surveys at Item 72b above	
LW 75/2122	Collaboration	The Literacy and SENDCo groups have met and work is moving forward.	
LW 76/2122	Policies and Other Documents	<p>The following Policies/documents were approved and/or recommended to the FGB for approval:</p> <p>a. There were no policies/documents to be approved.</p>	
LW 77/2122	Information provided by the Clerk	<p>Governor's attention was drawn to the following items in the Summer Checklist which had been distributed on 6 May 2022:</p> <ul style="list-style-type: none"> • Education White Paper ‘ • Hold the Date A note for your diary; Dawn Stabb, Devon Head of Education and Learning, will be hosting a further meeting for maintained school chairs on Wednesday 6 July, 17.15 - 19.00. The agenda and invitation to join the meeting will be circulated nearer the event. • National Governance Association (NGA) annual governance survey • Schools' energy survey • Buying for schools' guidance and resources Induction, training and support for early career teachers (ECTs) • Parents and carers' childcare survey • Headteacher wellbeing • SATs tests Helpful clarification on assessment responsibilities and guidance resources from the LDP School Effectiveness Team • Safer Recruitment e-learning • Pupil Premium: new resource from the Education Endowment Foundation • Devon Schools Mediation Service: • Pupil Premium: new reporting requirements 	

		<ul style="list-style-type: none"> ● DfE resources Mental Health Awareness Week 2022 ● Ofsted Strategy 2022-2027 ● Sustainability and climate change strategy for education ● Education recovery ● Behaviour and mental health in schools' inquiry ● Devon Association of Governance (DAG) DAG Community Networks Chairs Forum 	
LW 78/2122	Matters for the next agenda	<p>The following matters were agreed for the next agenda:</p> <p>Learning:</p> <ul style="list-style-type: none"> ● Monitor progress of all pupils against SIP and levels of expected progress from entry and the start of this academic year ● To receive an update on Sustainability activities ● Evaluate the success of the SIP ● Evaluate responses from the annual Parent/Pupil/Staff questionnaire(s) (as appropriate) and make recommendations to FGB <p>Wellbeing:</p> <ul style="list-style-type: none"> ● Monitor pupil behaviour, including bullying, and trends over time ● Evaluate the school's PSHE, and cultural curriculum and the impact on pupil well-being, character development and understanding British values ● To receive an update on staff and pupil well-being ● To review the school's compliance with the Equality Act and measures to ensure all pupils are treated equally <p>Governors:</p> <p>To plan the following visits for the second half of the term, to be reported at the September meeting</p> <ul style="list-style-type: none"> ● Safeguarding Visit (Sandra Cartwright). ● SEND Visit (Paul Evemy/Sandra Cartwright) ● Literacy Visit (Sandra Cartwright/Paul Evemy) ● Maths Visit (Kate Eames) - Date to be agreed ● Pupil Premium Visit (Simon Barnes/Lex Gainsbury) – 	

		<ul style="list-style-type: none"> Library Visit(Simon Barnes) EYFS (Gill Quantrell/Ruth Dennis) Elect Chair for the next academic year Collaboration Safeguarding Policies: <ul style="list-style-type: none"> To agree the annual report on SEND provision for the school website in line with statutory duties 	
LW 79/2122	Date of next meeting	Monday 27 June 2022 at 1830	

The meeting closed at **2016**

Signed as a true record.

Signed	Date:
--------	-------

Collaboration Project

The primary schools currently involved are:

1. Decoy
2. Denbury
3. Kingskerswell
4. Canada Hill
5. Bradley Barton
6. Chudleigh
7. Stokeinteignhead
8. Abbotskerswell
9. Highweek